



*Registered Investment Adviser  
Division of Kevin Hart Kornfield & Co. Inc.  
Originally Established 1986*

**Monday, March 09, 2020**

**Preparedness for coronavirus or other emergencies**

We, at Kornfield Investment Management, have reviewed and updated the procedures we would use in case of a business disruption that might involve coronavirus or any other emergency. We are taking the opportunity to inform you of our procedures and how you may continue to contact us. So far, we continue to work day-to-day at our main office, but we are taking recommended precautions for health and safety.

If necessary, Kevin, Alan and Sandy are all fully prepared and, if needed, capable of working from home. Using various communications apparatus, we will maintain constant contact with National Financial Services, our clearing firm, for account maintenance and prompt access to your accounts. In case of a power outage, at an alternative site we have an extensive back-up power supply system to continue operating.

In the event we are working offsite, you may continue to reach us at our main phone number (717) 392-0002, and our business email addresses, including [invest@kornco.com](mailto:invest@kornco.com) and [mailbox@kornco.com](mailto:mailbox@kornco.com). During business hours we will monitor the phones and emails ongoing. If you wish to talk with us, please leave a message

Please see our firm's business continuity planning description on the reverse side.